

Explore Your Possibilities
Stafford Technical Center
Regional Advisory Board Meeting
March 14, 2013
Unapproved Minutes

The meeting of the Regional Advisory Board of the Stafford Technical Center was called to order by Glen Traverse at 8:00 am.

MEETING CALLED TO ORDER

The following members were in attendance: Ted Guilmette, Mary Jo Teetor, Peter Werner, John Castle, Phil Varney, David Dunn, David Townsend, Bill Lucci, Morgan Ballard, Glen Traverse, Lyle Jepson, Cassie Ciejko, Teresa Isabelle, Mary Moran, Pet DeCarolis, Brenda Kelly, George McGurl, Peg Bolgioni, Nancy Burzon, Debra Taylor, Dana Cole-Levesque, George Ambrose

ATTENDANCE

A motion was made by Mary Moran to approve the December 6, 2012 minutes. The motion was seconded by David Townsend. The motion passed unanimously.

MOTION TO APPROVE MINUTES

Student representatives Morgan Ballard, Cassie Ciejko and Teresa Isabelle reported that "Pico Day" in February was great fun (even for those who don't ski). The students have been working to establish a project graduation event for STC seniors. A flyer detailing planned activities was provided.

STUDENT COMMENTS

A video clip of Governor's Schumlin's recent visit to Stafford Technical Center was provided. Programs toured by the Governor were working examples of small business in the classroom and highlighted dual enrollment opportunities. Courtney Patterson from the Health Careers Program recently made a presentation on dual enrollment at the School Board Association's social at the State House.

Nancy Burzon presented the Program Committee report. The committee continues to meet with program instructors and has recently met with Culinary Arts, Human Services, Public Safety and Pre-Tech (STEM). The focus of discussion has been on how dual enrollment and small business curriculum is being incorporated into each program. It was noted that STC will lose two veteran instructors at the end of the year when Kevin Corkins and John D'Esposito retire.

PROGRAM COMMITTEE

Fieh Chan provided the STEM Academy Program development timeline. Also included was curriculum information based on the sequence of courses used by the Pathway to Engineering (PTE) program. Prerequisites and scheduling were discussed.

There was no Finance Committee report.

FINANCE COMMITTEE

Peg Bolgioni presented the Outreach Committee report. The Road Show had another successful tour of our sending schools. Recruitment continues with radio and television advertising. Visits by potential students to specific programs have begun.

OUTREACH COMMITTEE

Second year Digital Arts students, Gavin Alger, Justin Cavacas, Dayna Hughes, John Ramsay and Brittany Urbani presented the newly redesigned STC website. The students demonstrated how to navigate the website to access program information as well as applications. Ms. Kysar and her students gave thanks again to David Townsend for his tremendous support on this project.

Lyle Jepson provided the Director's Report. The report included enrollment information by sending school and by program covering the last several years. The first deadline for applications is March 15. The current number of applications is higher than at this time a year ago.

**DIRECTOR'S
REPORT**

Mr. Warrender gave an overview of the after school and summer programming. The Sumer Leadership Institute will be new this year. Offered to current STC students, this program will provide a 15 hour co-op workplace experience, the potential to earn 3 credits through CSJ and will cultivate future leadership skills.

There was no new business.

**NEW
BUSINESS**

There was no old business.

**OLD
BUSINESS**

The next meeting of the RAB will take place on Thursday, May 23, 2013 at 8:00 a.m.

NEXT MEETING

The meeting was adjourned at 9:15 a.m.

ADJOURN