

Stafford Technical Center

Regional Advisory Board Program Committee Minutes

May 1, 2018 / 8:00 a.m.
Upstairs Conference Room

Present: Glenn Olson, Melissa Connor, Mary Moran, Scott Richards, Jim Eckhardt, Lori Cillo, Darlene Miglorie, Cindy Dunigan, Aaron Pratt

8:00 – 8:05 Approval of April 3, 2018 minutes (attached)

- Remove reminder date at end of minutes
- Mary/Jim – approved with correction

8:05 – 8:10 Open positions

- E/P Instructor approved – Chris Tooley from Proctor, VT; very excited about this change in his career.
- STEM Instructor – STEM instructor resigned after being approved; re-advertised – have 4 candidates currently and 2 that we will most likely interview; 1 was interviewed in previous round and 1 new applicant that has teaching license and industry experience
- Auto R&C – 2 candidates on Schoolspring (1 in NYC and 1 that withdrew due to concern over Praxis)

8:10 – 8:20 Auto Refinishing & Collision

- Up until this week we have had no applications for program – 2 current applications now for program
- No teacher and very few applicants
- Jim asked about enrollments over the past few years
- Change in instructors has impacted numbers
- Jim – not ready to abandon program
- Do we try and build a program with instructor and a few students or do we take a year off from the program and rebuild for FY20?
- Historically a program that fills with second choices or wait list students from other programs; tend to be weaker academically
- Need to bring employers in that are willing and able to hire students from program to create a draw for students, parents and guidance counselor
- Scott asked about the breakeven point for this program – 7.08 with a paraeducator
- Glenn suggested we consider a para that could be shared between Auto R&C and Auto Tech if we were to continue the program

- Glenn will call the applicant in NYC to see if he is really interested
- Glenn will reach out to the applicant that withdrew to see if he would be interested in taking the Praxis to see where he stands, we would pay
- Cindy asked about PTF numbers (6 currently enrolled)
- Lori mentioned reaching out to adult students
 - Modular based for adults
- The space will be empty next year if we cannot find a way to keep the program now
- Agreed to keep efforts in place to find an instructor
- Lori mentioned that perhaps something in ad about providing support for the licensing process

8:20 – 8:35 Enrollment and application information and update

- Glenn shared current numbers by program, by sending school over the past 4 years
- He will be reaching out to principals from sending schools that have lower numbers
- Encouraging instructors to reach out to sending schools to find connections
 - Karen Kysar has been inviting other art programs to join her on field trips
- STEM – Cindy is putting together a flyer that shows STEM opportunities at Stafford for those involved in a STEM endorsement outside of the STEM program itself
- Encouraging sending schools to allow students in other programs that have a heavy science/technology focus to be allowed to be part of the STEM endorsement at RHS
- Guidance counselors are #1 influencer on students attending the tech center
- After school programs for middle school students are taking off
- Sophomore Summit will be aligning with McClure Foundation brochure about careers
- Still accepting applications
- June 7&8 we begin working w/ Mark Perna on enrollment and retention plan

8:35 – 8:45 Action Plan

- Melissa shared the FY19 Perkins plan and new grant management system
- Grant will be submitted today
- Move to approve Mary/Scott - Approved
 - No Discussion

8:45 – 9:00 Other